

Parish Councillors are duly summoned to attend a Briercliffe with Extwistle Annual Parish Council meeting to be held Thursday 11<sup>th</sup> September 2025 at 7.30pm at the Community Centre, Jubilee Street



Members of the public are invited to attend.

BRIERCLIFFE WITH EXTWISTLE PARISH COUNCIL

PARISH COUNCIL MEETING

Thursday 11<sup>th</sup> September 2025 7.30pm

Welcome

1. Announcements

2. Apologies for absence and reasons given

3. Declarations of Disclosable Pecuniary Interests

4. Minutes of the last Parish Council meeting

4.1 To approve, as a correct record, the minutes of the Parish Council meetings held on Thursday , 14<sup>th</sup> August 2025.

4.2. Matters outstanding from the minutes as listed

5. Reports from Working Groups and Lead Roles

5.1 To receive Reports and recommendations from Working Groups/Lead Councillors

5.1.1 Planning Working Group, to include LCC Heasandford Waste Disposal Site.

5.1.2 Communications Working Group - Schedule of works and projects.

5.1.3 Contractor Working Group - to approve the lengthsman contract after his 3 month review.

5.1.4 Allotments and Garages Working Group and Committee

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*Greenwood*

#### 5.1.5 Projects Working Group -

- Briercliffe Parish Council Orchard -dates for ordering, planting and to approve the project plan.
- Allotment Bonfire social 1<sup>st</sup> or 8<sup>th</sup> November;as a potential date.

#### 5.1.6 Policies Working Group

#### 5.1.7 Staffing Group

### 6. Formally adjourn the meeting to allow for Public Participation

#### PUBLIC PARTICIPATION

##### 6.1 Police Written Report

6.2 Questions from Public: We aim to respond at the meeting to public questions which have been submitted in writing 3 days in advance. Questions which cannot be provided with an immediate response will receive a written response later. The Council respectfully reminds residents that questions referring to specific individuals including Council employees, a Councillor, or the Councillor Code of Conduct will not be answered.

##### 6.3 County Councillor Report

##### 6.4 Borough Councillors Written Reports

##### 6.5 Community Centre Report and update

##### 6.6 Other Organisations' Written Reports

### 7. Formally reconvene the Parish Council Meeting

#### 8.Finance

8.1 NALC salary increases.

8.2 Bank Mandate update.

8.3 Accounts to be approved for payment

8.4 Transfer National Lottery Funding to Allotment a/c

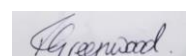
#### 9 Environment and Heritage

#### 10. Committee for Woodland Walk and Recreation Ground.

#### 11 Garages - new container update.

#### 12. Clerks Report.

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13      Dates of meetings in 2025

- Oct 2nd 2025
- Nov 6th 2025
- Dec 4th 2025
- Jan 8th 2026
- Feb 5th 2026
- Mar 5th 2026
- Apr 2th 2026
- May 14th 2026 (and Annual meeting; first meeting after elections)